## FORCE ND*i*

## 80/20 Daily Biz Plan

Nan	ne:	Company:	Role/ Position:		Date: / /
'Omotion ivities » 80% \$	Activities Only I Can Do:	Me	Activities I Perform w/Others:	Me+	Core Activities Me:
Creation & Promotion 80% Energy >> 20% Activities >> 80% \$	\$100-\$1,000 p/h	Focus on Strengths	\$1,000-\$10,000 p/h	Opportunities of Collaboration	Me+:
	Delegated Activities:	DA	Outsourced Activities:	OS	DA:
roduction & Operations 80% Activities » 20% \$	(Employee/Team Member)		(Virtual/Personal Assistant)		OS:
Productio 80% A		Managa Vour		Automata tha	OS:
	\$15-\$30 p/h	Manage Your Weaknesses	\$10 p/h	Automate the Peripherals	
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